



Trinity Evangelical Christian University

## The Promise Campus (Home Office) of The United New Testament Church & Trinity Evangelical Christian University

24290 Al Hwy 99 Elkmont, Al 35620

256.262.3052 \*Mon - Thur 9a to 3p

Greetings Dear Candidate,

It would be our honor and privilege to accept you as a Degree Candidate Student within one of the schools of discipline here at our Seminary

Once your enrollment is complete for an Oxford Method™ Degree program, assuming all is in order. You will be assigned a Student Identification number and notified by letter similar to this.

This number should be used for all inquiries when contacting the office and included on all written correspondence and assignment submissions.

You will then follow the procedures laid out as follows in order to complete your studies.

1. Purchase the books required for your course of study from any source, new or used. It is not necessary to purchase all of the books at once to begin study, however be aware that the books are selected because of their content relative to the rest's content and one may be useful as reference to understanding another.
2. **Complete the following for each required text in your degree program:**

All papers should be prepared according to the *APA style manual* and be free of grammatical and spelling errors.

  - Write a five page minimum essay on the content, comprised of one to two paragraph summaries of each chapter of the individual Required Text. (Note: *Some texts may require the essay to go beyond five pages. The main point being that a summary of each chapter must be included in the essay.*)
  - Write a minimum five page essay describing how the individual Required Text's ideas have impacted you personally and whether or not the ideas could, or should be incorporated within your ministry practices and or your personal life as a Christian.
  - Repeat these requirements for EACH of the Required Texts for your chosen Degree. DO NOT upload these to the Ministry office individually – they must be contained in ONE PDF document with each book study treated as a chapter within.
  - Once you have completed ALL Requirements, they must be sent as a .PDF email attachment to [untci@outlook.com](mailto:untci@outlook.com) with the subject "Student Degree Submission" The file MUST be named like this:  
FIRST INITIAL.LASTNAME-YOURDEGREETRACK.pdf  
*Example: c.fifer.doctoroftheology.pdf*

I  
By His Grace Alone,  
Rev. Dr. C. Joseph Fifer, Provost